



Privacy Notice for Natural Kirklees

1. What personal data does Natural Kirklees collect?

The data we routinely collect includes members' names, telephone numbers and email addresses.

2. What is this personal data used for?

We use members' data for the administration of Natural Kirklees. Being a Charitable Incorporated Organisation we are required to keep a list of members for the purposes communicating dates and times of the Annual General Meeting, other meetings and news we think members would find useful.

3. Where does this data come from?

Data for our members has been collected from the Natural Kirklees Directory when groups enter their details, meeting attendance sheet, from newsletter requests and general contact by email.

4. How is your data stored?

This information is stored **in digital form on one computer.**

Under the GDPR (General Data Protection Regulation) we do not have a [statutory requirement to have a Data Protection Officer](#). The person who is responsible for ensuring Natural Kirklees discharges its obligations under the GDPR is the treasurer.

5. What is the legal basis for collecting this data?

Natural Kirklees collects personal data that is necessary for the purposes of its *legitimate interests* as a Charitable Incorporated Organisation with members.

6. How you can check what data we have about you?

If you want to see the basic membership data we hold about you, you should contact the Treasurer. If you wish to withdraw your consent to receive information from us please email info@naturalkirklees.org.

18 April 2018